



Lutheran
Ministries Media

COMMUNICATION ASSISTANT JOB DESCRIPTION

SUMMARY: The Communication Assistant will carry-out the communication features throughout the mission of Lutheran Ministries Media, Inc. They'll implement all aspects related to the communication plan on behalf of the ministry. They will follow through from concept to completion on all social media, web-related content, and graphic design. The Communication Assistant reports directly to the Executive Director or equivalent and is a part-time position (10-15 hours per week).

Desired Skills and Experience

- BA in Communication, Marketing, Graphic Design, or other creative degree is preferred.
- Understanding of communication and marketing strategies.
- Navigate projects in a timely and organized fashion. Often overseeing multiple projects at one time.
- Passion for social media, web design, online streaming platforms, and expanding social media technologies.

Lutheran Ministries Media, Inc. shares Christ's love with the world through the weekly television program Worship Anew and quality Christian media programming.

Interested candidates should e-mail a cover letter and resume to Matthew Leighty - Matthew@WorshipAnew.org.